

# Fire Basic Recruit Academy

## Preliminary Application

### Student Information Sheet

**Please fill out this application and attach all required copies.**

Before submitting, please verify that the Preliminary Application Deadline is open, as all classes have an application timeframe and may fill prior to the scheduled deadline.

#### **PLEASE PRINT**

Academy Class #: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Cellphone #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

IRSC Student ID #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**BACKGROUND INVESTIGATION:** In order to gain access to the Indian River State College Fire Academy, it is necessary for all participants to undergo a background investigation. This is to ensure the college is not in violation of any federal, state, or local law. Please check "Yes" or "No" to the following. **Note:** Any YES answer other than Question 1- requires a written explanation.

1. Do you give us permission to conduct a background investigation? Yes \_\_\_ No \_\_\_
2. Have you ever had a background investigation conducted? Yes \_\_\_ No \_\_\_
3. Ever been convicted or pleaded No Contest to a felony or misdemeanor? Yes \_\_\_ No \_\_\_
4. Have you ever been convicted of any domestic violence charge? Yes \_\_\_ No \_\_\_
5. Have you ever been convicted of any sex crime charge? Yes \_\_\_ No \_\_\_
6. Have you ever been placed on a list of sexual offenders? Yes \_\_\_ No \_\_\_
7. Have you ever been precluded from possessing a firearm? Yes \_\_\_ No \_\_\_
8. Do you currently have a court-ordered restraining order issued against you? Yes \_\_\_ No \_\_\_
9. Any pending court cases? (St. Lucie, Martin, Indian River, Okeechobee counties) Yes \_\_\_ No \_\_\_
10. Were you ever fired, forced to resign, or resigned prior to being terminated because of misconduct or unsatisfactory work performance? Yes \_\_\_ No \_\_\_
11. Were you ever the subject of any disciplinary action while a member of the Armed Forces? Yes \_\_\_ No \_\_\_
12. Have you ever had an encounter with the police due to alcohol? Yes \_\_\_ No \_\_\_
13. Are you currently delinquent on alimony or child support payments? Yes \_\_\_ No \_\_\_
14. Have you ever had your driving privileges suspended or revoked? Yes \_\_\_ No \_\_\_
15. Have you ever been rejected by any Public Service Training Academy? Yes \_\_\_ No \_\_\_
16. Do you have family members in the Fire Service (past or present)? Where? Yes \_\_\_ No \_\_\_

**Applications with missing/incomplete information will not be considered. Please provide documentation for the following:**

- Fingerprint Form (see attached forms)
- Copy of Driving Record  
(<https://mydmvportal.flhsmv.gov/Home/en/Account/Landing>)
- Sex Offender Registry ([www.nsopw.gov](http://www.nsopw.gov))
- Selective Service System (<https://www.sss.gov/register/>)
- Drug Screening (see attached form)
- Employee of a Fire/Law Enforcement Agency (Letterhead from Agency)
- Completion of EMT Program certificate **OR** NREMT **OR** Paramedic card
- Copy of Driver's License (copied at 120% in Color)
- College degree \_\_\_\_\_
- Military (Attach copy of DD-214)
- Fire Academy/EMT Combo (**Fall Term ONLY**) *Prior EMT Certification not required*
- Track Student

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# Application Process

## Minimum Qualifications:

- 18 years of age or older
- High school graduate or equivalent
- Complete fingerprinting and background check
- Preference given for successfully completing an accredited EMT or Paramedic program and passing the NREMT certification exam
- Not have been convicted of a misdemeanor relating to the certification or to perjury or false statements, or a felony or a crime punishable by imprisonment of 1 year or more (Florida Statute 633.412)
- Pass a thorough medical and hearing examination, including drug screen
- Ability to participate in vigorous physical activities without restrictions
- Possess a valid Florida Driver's License
- Nonuse of tobacco products for one year prior to employment

## Application Steps:

All steps must be successfully completed on time in order for consideration.

Step 1: Preliminary Application: Students must turn in a completed preliminary application and copy of their EMT/Paramedic National Registry certification (*not required for FF/EMT Combo Class*) during the preliminary application deadline.

Please note that the preliminary application deadline might close prior to the original scheduled date due to the number of applicants. Please check the schedule on [tccpublicsafetytraining.com](http://tccpublicsafetytraining.com) prior to submitting your preliminary application.

Step 2: Attend the Mandatory Orientation: Students are required to attend the mandatory orientation located at 4600 Kirby Loop Rd, Fort Pierce FL 34983 in the Bailey Auditorium, unless stated otherwise. Each academy's mandatory orientation date is listed on the Academy Schedule.

Step 3: Medical Physical and Hearing Test: Information on these will be provided at your mandatory orientation in Step 2. Both tests are mandatory and will be scheduled for you. Tests will not be rescheduled for any reason if the applicant misses their appointment.

Step 4: Orientation Paperwork Due: All paperwork and required testing must be completed and turned in by 4:00pm on your academy's deadline listed on the

Academy Schedule. Students must turn in all the required paperwork listed with their application. Applications with missing/incomplete information will not be accepted.

Step 5: National Fire Selection Inventory (NFSI): Students are required to pass the National Fire Selection Inventory with a score of at least 70%. *(Not required if you were in the 9<sup>th</sup> grade in Florida after 2003-2004 or if you have a college degree.)* Additional information and testing dates will be provided during the mandatory orientation mentioned in Step 2.

Step 6: Physical Agility Test (PAT): Students must pass the PAT test within the acceptable completion time. Each academy will have an assigned Practice PAT and PAT that is listed on the Academy Schedule. Additional information will be provided during the mandatory orientation mentioned in Step 2.

#### Contact Information:

**Kim Heveron-Hurlbert**

Fire Academy Assistant

[kheveron@irsc.edu](mailto:kheveron@irsc.edu)

772-462-7951

**Chief Michael Kemp**

Fire Academy Director

772-462-7968

[mkemp@irsc.edu](mailto:mkemp@irsc.edu)

# Fire Academy Schedule

All dates are subject to change and classes may fill prior to the Preliminary Application Deadline.

Class 186: Spring 2025 (Day)	<u>January 27 – May 1, 2025</u> Monday-Friday: 7:30am-4:30pm
Preliminary Application Time Frame:	July 29, 2024 thru August 19, 2024
Orientation:	Tuesday, September 10, 2024 - 10:00am
Orientation Paperwork Due:	Tuesday, October 8, 2024 by 4:00pm
PRACTICE Physical Agility Test:	Tuesday, October 29, 2024 - Registered Time
Physical Agility Test:	Monday, November 4, 2024 - Registered Time
Graduation:	Thursday, May 1, 2025 - 3:00pm
Class 185: Spring 2025 (Evening)	<u>January 13 - June 26, 2025</u> Monday - Thursday: 6:00pm- 10:00pm and Saturday: 7:30am- 4:30pm
Preliminary Application Time Frame:	July 22, 2024 thru August 12, 2024
Orientation:	Tuesday, August 27, 2024- 10:00am
Orientation Paperwork Due:	Tuesday, September 24, 2024 by 4:00pm
PRACTICE Physical Agility Test:	Tuesday, October 8, 2024 – Registered Time
Physical Agility Test:	Monday, October 14, 2024 - Registered Time
Graduation:	Thursday, June 26, 2025 - 3:00pm
Class 187 Summer 2025	<u>May 12 – August 7, 2025</u> Monday - Thursday: 7:30am- 6:30pm
Preliminary Application Time Frame:	February 4, 2025 thru February 25, 2025
Orientation:	Tuesday, March 4, 2025 - 10:00am
Orientation Paperwork Due:	Monday, March 31, 2025 by 4:00pm
PRACTICE Physical Agility Test:	Tuesday, April 15, 2025 - Registered Time
Physical Agility Test:	Monday, April 21 2025 - Registered Time
Graduation:	Thursday, August 7, 2025 – 3:00pm
Class 188: Fall 2025	<u>August 11 –November 6, 2025</u> Monday- Friday 7:30am- 4:30pm
Preliminary Application Time Frame:	April 28, 2025 2024 thru May 15, 2025
Orientation:	Tuesday, June 3, 2025 - 10:00am
Orientation Paperwork Due:	Tuesday, July 1, 2025 by 4:00pm
PRACTICE Physical Agility Test:	Monday, July 14, 2025- Registered Time
Physical Agility Test:	Tuesday, July 22, 2025- Registered Time
Graduation:	Thursday, November 6, 2025 – 3:00pm

# Estimated Academy Cost Sheet

Fees subject to change and do not include cost of the required medical/physical examination

## Tuition:

Course Number:	Course Name:	In-State:	Out-of-State:
<b>FFP 0030</b>	Fire Academy 1	\$1,302.35 (includes \$13.39 insurance fee)	\$2,563.01
<b>FFP 0031</b>	Fire Academy 2	\$2195.56	\$3,823.21
	Total:	\$3497.91	\$6,386.22

## Additional Fees:

1. Department of Financial Services **\$30.00**  
(Bureau of Fire Standards application)
2. IRSC Fingerprint Fee **\$55.50**
3. IRSC Practice Physical Agility Test Fee (Optional) **\$40.00**
4. IRSC Physical Agility Test Fee **\$60.00**
5. IRSC Bookstore Purchases:
  - a. Recruit Materials **\$135.00**
  - b. Fire in the Field **\$112.00****\$247.00**
6. Foundation Purchases:
  - a. Firefighting Performance Objective Book **\$59.95**
7. Uniforms **\$250.00**
  - a. (Full set of uniforms includes: 2 shirts, 2, pants, 2 t-shirts, 1 long sleeve t-shirt, 2 shorts, 1 belt, 1 tie, 1 cap, and set-up on 3 t-shirts. Total does not include tax or letters for name.)
8. Protective Gear: **\$650.00**
  - a. Students are responsible for their own PPE rental.
  - b. Respiratory FIT test included with PPE rental
9. Academy User Fee **\$99.59**
10. Hearing Test **\$40.00**
11. Physical Exam **\$100.00**
12. Drug Screen **\$30.00**

	<b><u>In-State:</u></b>	<b><u>Out-of-State:</u></b>
<b>Approximate Total Tuition and Fees</b>	<b>\$5159.95</b>	<b>\$7993.26</b>

# Financial Aid and Scholarships

## Financial Aid:

Please be aware the Fire Academy (Fire Fighting - Basic Recruit) is NOT eligible for Federal Financial Aid (Pell Grant, FSEOG, Subsidized Stafford Loan, Un-Subsidized Stafford Loan, and Parent Loan for Undergraduate Students PLUS).

The Fire Science Track Program and the Firefighter/EMT Combo Class ARE eligible for Federal Financial Aid.

Even though you may be receiving Federal Financial Aid during any previous term of attendance, once you enter the Fire Academy, your Federal Financial Aid may be stopped.

You are encouraged to seek other funding for this program if needed, such as the Workforce Innovations Opportunity Act (WIOA) program. Information on this program is available at any Florida One-Stop Center. Also students who qualify for Florida Bright Futures may receive funding through that program.

## Scholarships:

Scholarships are available for the Fire Academy. For more information on available scholarships and the application process, please visit [irscfoundation.org](http://irscfoundation.org).





FOR OFFICE USE ONLY

ID Number \_\_\_\_\_  
Printed \_\_\_\_\_  
FDLE transmission \_\_\_\_\_

FIRE ACADEMY CLASS FINGERPRINT INFORMATION SHEET

BY APPOINTMENT ONLY

Please call (772) 462-7961 to schedule an appointment.

Fingerprinting fee -\$55.50. Fire academy User fees of \$99.59, a combined total of \$155.09 can be paid via cash, check, or money order at the W building (Cashier's Office) on the main campus. Please make checks payable to Indian River State College. Students must have their Driver's License for their appointment.

1. Name: \_\_\_\_\_  
Last First Middle

2. Date of Birth: Example 1965-08-25 \_\_\_\_\_  
Year/Month/Day

3. Place of Birth:  
If born in the United States, indicate State \_\_\_\_\_  
If born outside of the United States, indicate Country \_\_\_\_\_

4. Gender:  Male  Female  
6. Color of Eyes \_\_\_\_\_  
7. Color of Hair \_\_\_\_\_

5. Race:  Asian  Black  American Indian/Alaskan Native  White/Hispanic  Unknown  
8. Height \_\_\_\_ ft. \_\_\_\_ in.  
9. Weight \_\_\_\_\_ lbs.

# Treasure Coast Public Safety Training Complex Miscellaneous Receipt Transmittal Form

Date of Deposit \_\_\_\_\_ Total Deposit Amount \$ \_\_\_\_\_

## *FUND 1 - Fire Academy*

\_\_\_ FA User Fees/SCBA Mask Fees  
Revenue Category: Other Student Fees 40900 \$ 99.59  
Function: 12701.01

## *FUND 3 - Treasure Coast Public Safety Training Institute*

\_\_\_ Training Services Revenue  
Revenue Category: other sales and services 46600 \$ \_\_\_\_\_  
Function: 93110.33  
*(Training Services Invoiced and Processed by Accounts Receivable)*

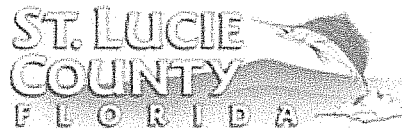
-- Taxable Sales \$ \_\_\_\_\_  
Revenue Category: TCPS ProShop Sales Taxable  
Function: 93110.33  
*(Taxable Merchandise Sold Through the ProShop Store)*

-- Non-Taxable Sales \$ \_\_\_\_\_  
Revenue Category: TCPS ProShop Sales Non-Taxable  
Function: 93110.33  
*(Merchandise Sold Through the ProShop Store to Tax-Exempt Customers)*

-- Sales Tax Collected \$ \_\_\_\_\_  
Revenue Category: Sales Tax payable 23100  
Function: 93110.33 Location: Main Campus  
*(Amount of Sales Tax Collected)*

## *FUND 3 - Criminal Justice Assessment Center*

-- Selection Center \$ 55.50  
Revenue Category: Other Sales & Services 46600  
93110.27 (starting FY23)  
*(Non-Taxable Revenue for Selection Center Services)*  
*Ex. Fingerprint, PAT, FBATfees*



ST. LUCIE COUNTY DRUG SCREENING LAB REFERRAL

IRSC Fire Academy

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_ AM/PM

This letter is to inform you that you have been requested to take a drug screen test. You are to report to the St. Lucie County Drug Screening Lab for a urinalysis. Please bring this letter, fee and a photo ID with you to the St. Lucie County Drug Screening Lab. Failure to take this test within 24 hours of the requested date and time may be considered a positive drug screen. Please bring a list of any prescriptions or bottles of medication you are currently taking with you.

REPORT TO:

St. Lucie County Drug Screening Lab
Courthouse, 218 South 2nd Street
Ft. Pierce, FL 34950
Mon-Thurs 8am-4:15pm
Fri 8am-3:45pm

St. Lucie County Drug Screening Lab
1680 SE Lyngate Blvd, Suite 105
Port St Lucie, FL 34952
Tues & Thurs 8am-4:15pm
Wed 10am-6:15pm
Mon, Fri CLOSED

St. Lucie County Drug Screening Lab
406NW 3rd St
Okeechobee, FL 34972
Mon, Tues, Fri 12pm-4:45pm
Wed 1pm-5:45pm
Thurs CLOSED

Directions to Courthouse from south locations:

US1 north to Citrus Ave, right on Citrus Ave, left on 2nd St.

Directions to Courthouse from north locations:

US1 south to Orange Ave, left on Orange Ave, right on 2nd St.

Directions to Courthouse from 195

Okeechobee Rd east, bear left to stay on Okeechobee Rd. Continue to US1, make left and immediate right on Citrus Ave., left on 2nd St.

Directions to Lyngate (Across from Port St Lucie Hospital)

US 1 South, turn right at Lyngate Blvd

US1 North, turn left at Lyngate Blvd

We are located in the building behind the CVS, 1st floor, east side of building

Directions to Okeechobee (Across from Okeechobee Courthouse)

Route 70 west of US-44, turn north on 4th Ave towards Courthouse

Enter at the rear parking lot, our entrance is in the back of the building

Client/Participant: \_\_\_\_\_

DOB: \_\_\_ / \_\_\_ / \_\_\_ SSN (last 4 digits): \_\_\_\_\_ Zip Code: \_\_\_\_\_

IRSC Fire Academy is referring the above-named participant to the St. Lucie County Drug Screening Lab so that a drug test can be administered. It is understood that the test results will be shared with the IRSC Fire Academy agent. It has also been explained to the participant that this test will be an unobserved test unless otherwise informed.

Drug Test to be performed:

Observed Drug Screen (Cocaine, Barbiturates, Benzodiazepine, Opiates, Oxycodone, Amphetamine, Methadone, EtG,- PLUS CONTROLS)

Positive tests may be further analyzed by an independent lab by request.